# National Taiwan Normal University Guidelines for the Management of the Use of Software for Campus Computers

Passed in the 47th Administrative Meeting on October 14, 2009

#### Article 1

These guidelines were formulated for the promotion of legal concepts and to reinforce the respect towards intellectual property rights on campus.

### Article 2

The campus computers referred in these guidelines are computer equipment that belongs to NTNU, including:

- Computers used in the public spaces of each department.
- Personal computers.

#### Article 3

Regarding the computer equipment mentioned in Subparagraph 1, Article 2, each department shall put up signs indicating prohibitions such as "no illegal software allowed", "no downloading unlicensed music or movies", and "no copying software licensed for use on campus" in plain sight of all department facilities, or include the prohibitions in the management rules of the facilities. Furthermore, each department shall request the compliance of users towards regulations related to intellectual property rights as well as checking for and removing illegal software on the computer equipment (including unlicensed music and movies) on a regular basis.

#### Article 4

No illegal software (including unlicensed music and movies) is allowed on the computer equipment mentioned in Subparagraph 2, Article 2, and users shall also comply with regulations related to intellectual property rights.

## Article 5

The Information Technology Center shall check the use of software on computers when deemed necessary. In the event the use of illegal software is discovered, the ITC shall request the violators to take corrective action within a limited time, otherwise the violators will face punishments in accordance with relevant regulations if the offense is serious.

# Article 6

These guidelines have been implemented after being approved by an Administrative Meeting. The same shall apply to all subsequent amendments.